

Considerations for competition races/events held on UCF property

SAFE Form: Sponsoring organization must fill out SAFE form 15 days prior to event.

Race Organizing: Who will be organizing the event? Professional Race Company or individuals?

Size of event: Numbers of expected participants.

Insurance: Does organizer have liability insurance? If not, can they purchase through the TULIP Program?

Waiver forms: Attach waiver of liability form with the SAFE form. Verbage must include UCF officers, agents, employees, and volunteers.

Route: Submit map of route to be run with SAFE form.

Emergency responders: Will there be EMT's or other medical trained personnel with equipment, or contract ambulance?

Food: What type? prepackaged, fruit, bottled drinks.

Street Crossings: Will there be a need for police or others at larger intersections to prevent participants from running into traffic.

Other Considerations:

- Is there a need for more electrical power than what is available?
- Is there a need for more trash or recycle containers for event?
- Is there a need for restroom facilities such as Porta-Johns? Should not rely on building access for restrooms.