



Generator Acceptance Guide

Facility Information:

Building Name (primary served):	Building #:
Generator Manufacturer:	Generator kW size:
Additional Facilities Served:	Generator #:
Annunciator Location(s):	
Location Description:	
Fuel type:	Tank Size (gallons):
Main Power Shunt Location(s):	
Emergency Power Shunt Location(s):	
Additional Shunt Locations (UPS, pump, etc):	
Check her if facility has more than one Generator (complete separate form for each).	<input type="checkbox"/>

Item #	Description	Satisfactory
1.	Load test performed on site. Copy of load test attached. Check here if witnessed today: <input type="checkbox"/>	<input type="checkbox"/>
2.	Building load transferred in _____ seconds after main shunt was activated.	<input type="checkbox"/>
3.	Walk through of facility revealed functional emergency lighting in all egress paths.	<input type="checkbox"/>
4.	Fire alarm panel showed line power on the generator circuit.	<input type="checkbox"/>
5.	Emergency systems devices (smoke control, elevator, pump, etc.) verify online	<input type="checkbox"/>
6.	Generator annunciator: Simulate the following annunciator signals <u>at a minimum</u> : <ul style="list-style-type: none"> a. Shows normal when nothing is running <input type="checkbox"/> b. Shows generator running when main shunt is activated and Gen starts <input type="checkbox"/> c. Shows "control not in auto" when switch is activated to off position at generator <input type="checkbox"/> d. Shows abnormal battery charger when charger is unplugged <input type="checkbox"/> e. Other: <input type="checkbox"/> 	<input type="checkbox"/>
7.	Generator (emergency power) shunt functioned. If more than one test all.	<input type="checkbox"/>
8.	Signage provided for all shunts and disconnects and properly labeled (remote location, 1 of 2, etc.)	<input type="checkbox"/>
9.	Signage provided for large UPS equipment that remains energized after shunt activation at shunt and area.	<input type="checkbox"/>
10.	Tank provided with appropriate "No Smoking", and contents and\or NFPA Diamond Signage.	<input type="checkbox"/>
11.	Tank registration with DEP complete if >500 gallons.	<input type="checkbox"/>
12.	Tank provided with secondary containment.	<input type="checkbox"/>
13.	Generator exhaust piped to the exterior and away from HVAC intakes and building openings.	<input type="checkbox"/>
14.	Collision protection provided where necessary.	<input type="checkbox"/>
15.	Other:	<input type="checkbox"/>

Comment:	
Inspector:	Date: