Fire Extinguisher Monthly Inspection Guide



Fire Extinguisher Monthly Inspection

- Required by the NFPA 10 (7.2.4.1)
- Monthly spot checks can be done by anyone
- Intended to give reasonable assurance that extinguishers are operable when needed
- This guide will descried how to perform monthly fire extinguisher checks



Extinguisher Locations

- You must know the locations of the units
  - Have a list of fire extinguishers you plan to inspect
  - Make sure extinguisher has a valid maintenance tag

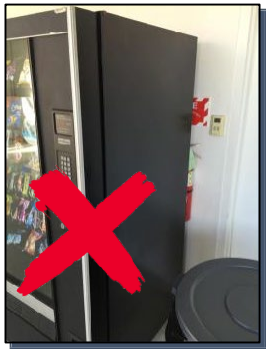






Access

- Ensure extinguisher is not blocked
  - Do not obstruct access *or* visibility
  - If blocked:
    - Relocate small items, report larger obstructions
      - Report larger items to have them moved immediately









Mounting and Labels

- Fire extinguisher mounted on wall or in cabinet
  - The cabinet door should open and close easily
- Labels and instructions must face outward
- All labels must be legible









Seal, Pin, and Gauge

- Ensure tamper seal is present and firmly holding the pin
- Gauge needs to indicate full charge (in the green)









Overall Condition

- Confirm hose in good condition (look for cracks, discoloration)
- Nozzle should be clear of blockages
  - Signs of yellow powder may indicate leak or tampering
- No obvious physical damage or wear is noticeable.

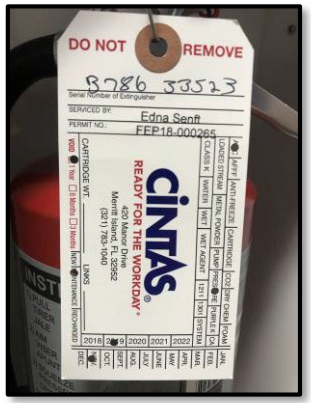


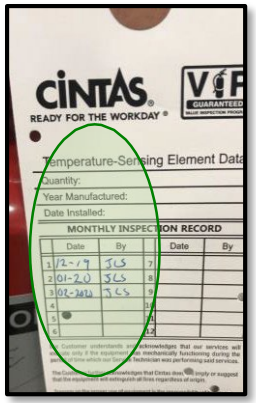




Initialing the Tag

- Validate annual maintenance tag (from service provider)
  - Ensure it is within annual service date
- Sign and date tag (on back) with monthly inspection date and your initials





Summary

- Fire Extinguisher Monthly Quick Checklist
  - Unit is in the proper location
  - Unit is easily visible and accessible
  - Operating instructions face outward and are legible
  - Safety seals are in place and snug on pin
  - Gauge is in the green and unit appears full
  - Overall condition of unit looks undamaged
  - Initial the tag and report any problems
- Reporting Problems
  - e-mail firesafety@ucf.edu



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