

Fire Extinguisher Monthly Inspection Guide



Fire Extinguisher Monthly Inspection

- Required by the NFPA (7.2.4.1)
- Monthly spot checks can be done by anyone
- Intended to give reasonable assurance extinguishers are operable when needed
- This guide will describe how to perform monthly fire extinguisher checks



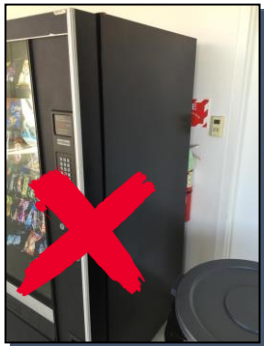
Extinguisher Locations

- Before inspecting an extinguisher, you must know the locations of the units
 - Have a list of fire extinguishers you plan to inspect
 - Make sure extinguisher has a valid maintenance tag



Access

- Ensure extinguisher is not blocked
 - Do not obstruct access *or* visibility
 - If blocked:
 - Relocate small items, report larger blockages
 - Report larger items to have them moved immediately



Mounting and Labels

- Fire extinguisher mounted on wall or in cabinet
 - The cabinet door should operate easily
- Labels and instructions must face outward
- All labels must be legible



Seal, Pin, and Gauge

- Ensure tamper seal is present and firmly holding the pin
- Gauge needs to indicate full charge (in the green)



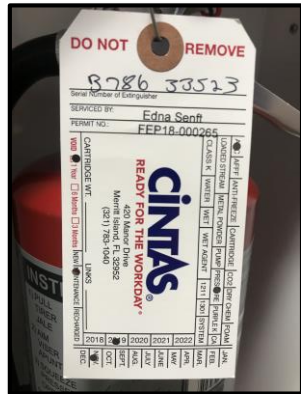
Overall Condition

- Confirm hose in good condition (look for cracks, discoloration)
- Nozzle should be clear of blockages
 - Signs of yellow powder may indicate leak or tampering
- No obvious physical damage or wear is noticeable.



Initialing the Tag

- Validate annual maintenance tag (from service provider) – ensure it is within annual service date
- Sign and date tag (on back) with monthly inspection date and your initials



Summary

- Fire Extinguisher Monthly Quick Checklist
 - Unit is in proper location
 - Unit is easily visible and accessible
 - Operating instructions are facing outward and legible
 - Safety seals in place and snug on pin
 - Gauge is in the green and unit appears full
 - Overall condition of unit looks undamaged
 - Initial the tag and report any problems



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