

 <b>Environmental Health and Safety</b> <small>UNIVERSITY OF CENTRAL FLORIDA</small>	<b>Effective Date:</b> 04/27/2018	<b>Form Number:</b> EHS_SOP342_FORM001
	<b>TITLE:</b> Laboratory Safety Manual Appendix D  Laboratory Self-Inspection Checklist	

Date:				Department:			
Auditor(s):				Building/Room:			
				PI:			
	Y	N	NA		Y	N	NA
EHS Door Postings Present				Fire Extinguishers Inspected and not Blocked			
Radiation, Laser, Biological Signs Posted				Safety-shower and Eye-wash Inspected and not Blocked			
Waste Containers Properly Labeled, Sealed, and in Secondary Containment				Fume Hoods Functional, Inspection and Status Labels Attached, Hoods not Cluttered and no Red Tagged Hoods in Use.			
Proper PPE Used and Dress Requirements Observed				Sufficient Working Space in Hood			
SDS's Accessible for all Materials				Biological Cabinets have Valid Test Date			
Power Strips Properly Rated UEL and not Over Loaded				Paths to both Exits are Open and Uncluttered			
All Containers are Properly Labeled				Work Area is Free of Clutter or Contamination			
All Chemicals are in Proper Containers that are Free of Structural Damage				Sharps and Broken Glass Containers present			
Spill Kits Available and in Good Condition				No more than 5 Gallons of Flammable Liquids outside of Flammables Cabinets			
No Glass Containers on the Floor				Oxidizers and Solvents Segregated			
Acids and Bases Segregated				No Food or Drink being Consumed or Stored in Lab			
No Use of Open Flames Near Flammable Materials				Everyone in Lab Wearing Close-toed Shoes and Protective Eyewear			
No Application of Cosmetics or Lotions while in Lab				Compressed Gas Cylinders secured/capped and Limited in Number			
Refrigerator Properly Labeled				Emergency Numbers Posted			
Cryogenic Hazards Signs and PPE Present							
<u>Comments:</u>							