

 Environmental Health and Safety <small>UNIVERSITY OF CENTRAL FLORIDA</small>	Effective Date: 04/27/2018	Form Number: EHS_SOP341_FORM001
	TITLE: Notice of Decontamination	Responsible Authority: Laboratory Safety Coordinator

Contact Name:		Phone:	
Department/ PI:		Location of Equipment:	
LAB EQUIPMENT/ SURFACES (e.g., Microwaves, Freezers, Incubators, Water Baths, Centrifuges, Fume Hoods, Biosafety Cabinets, Counter tops, Cabinets, Drawers)			
Type of Equipment:			
Make:	Model No.:	Serial No.:	
Decontamination Method:			
Decontamination Date:			
HAZARDS: To the best of my knowledge, the following hazardous materials were used and/or stored in the equipment that was decontaminated according to the guidelines in EHS_SOP341.			
<input type="checkbox"/> Radiological (list):			
<input type="checkbox"/> Biohazard (list):			
<input type="checkbox"/> Chemical (Toxics/ Corrosives/ Reactives) (list):			
Chemical Fume Hoods (FH) & Biosafety Cabinets (BSC) & Bench Tops (BT) <u>Only</u> The following actions were taken to prepare the FH, BSC, or BT for repair/maintenance/Certification:			
<input type="checkbox"/> Stopped all experiments and or manipulation in the FH, BSC, or BT.	<input type="checkbox"/> All materials and apparatus have been removed from the interior.	<input type="checkbox"/> All surfaces (interior and exterior) have been properly decontaminated.	<input type="checkbox"/> Obstructions have been removed to allow access to the FH, BSC, or BT.
<input type="checkbox"/> The equipment to be serviced must not be used until repair/maintenance is complete.			
<input type="checkbox"/> The equipment to be disposed of has been removed from the UCF Inventory.			
I have removed all known hazardous materials from this equipment. All exposed surfaces have been cleaned and decontaminated. If applicable, I have prepared the equipment or FH/BSC/BT according to the guidelines on page 1-3. To the best of my knowledge, this equipment is safe to handle and does not pose a hazardous materials risk to personnel.			
Name: (print)		Signature:	Date: