

This matrix shows the required and recommended workplace safety training for individuals working at UCF.

Are you UCF staff who...	Training requirements, please see key on page 2. ● = required training ◆ = recommended training																				
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Works in UCF Facilities & Business Operations?	●																				
Cleans spills of human blood or other potentially infectious materials?		●																			
Uses chemicals in your work?			●																		
Drives or operates an aerial lift?				●	●																
Enters a permit-required confined space?						●	●														●
Drives or operates a forklift?								●	●												
Works in an environment where noise levels are at or above the exposure limit of 85dB?										●											
Works on equipment with electrical components?											●		◆								●
Works on isolating systems to conduct maintenance or repair work?												●	◆								●
Completes tasks that may require force, repetition, and posture that may affect the musculoskeletal system (e.g., work on a computer station > 4 hours/day)?														●							
Works more than 4 feet above ground?															●						
Will use a respirator?																		●			
Requires a key to access UCF mechanical rooms/chases?																			●		
Provides direction or supervision to others?																				●	◆
Will oversee or coordinate personnel for events with planned attendance of 250 or more?																	◆				

# Key Table

Key	Course	Mode	Frequency	Key	Course	Mode	Frequency
1	EHS001 Concepts in Safety	Classroom	2 years	11	EHS606 Electrical Safety	Classroom	Annual
2	EHS109 Bloodborne Pathogens	Classroom	Annual	12	EHS609 Lock Out Tag Out	Classroom	Annual
3	EHS408 Hazard Communication	Classroom	Once	13	EHS620 Combined Electrical Safety & Lock Out Tag Out *	Classroom	Annual
4	EHS601 Aerial Lift Safety	In-person (On the field)	Once	14	EHS611 Workplace Ergonomics EHS612 Office Ergonomics	Classroom	2 years
5	EHS602 Aerial Lift Practical	In-person (On the field)	3 years	15	EHS613 Fall Protection	Classroom	2 years
6	EHS604 Confined Space Awareness	Classroom	2 years	16	EHS506 Fire Extinguisher	Classroom	Once
7	EHS605 Confined Space Entry	In-person (On the field)	2 years	17	EHS510 Crowd Management	Online	Once
8	EHS607 Forklift Safety**	Classroom	Once	18	EHS617 Respiratory Protection	Online	3 years
9	EHS695 Forklift Safety Practical	In-person (On the field)	3 years	19	EHS690 Mechanical Room Safety at UCF	Online	Once
10	EHS608 Hearing Conservation	Classroom	Annually	20	EHS650 OSHA 10-Hour	In person (On the field)	3 years
10	EHS608 Hearing Conservation (Needed annually after In-person)	Online	Annually	21	Hands Only Adult CPR	Classroom	2 years

\*EHS620 can be completed in place of EHS606 **AND** EHS609.

\*\*Classroom component might be conducted In-person (on the field) at the discretion of the instructor.



# Workplace Safety Training Checklist

This checklist shows the available EHS training courses and can be used to keep track of your training requirements.

Employee: \_\_\_\_\_ Department: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Course Key	Training Requirement	Yes	No	Date
1	EHS001 Concepts in Safety	<input type="radio"/>	<input type="radio"/>	
2	EHS109 Bloodborne Pathogens	<input type="radio"/>	<input type="radio"/>	
3	EHS408 Hazard Communication	<input type="radio"/>	<input type="radio"/>	
4	EHS601 Aerial Lift Safety	<input type="radio"/>	<input type="radio"/>	
5	EHS602 Aerial Lift Practical	<input type="radio"/>	<input type="radio"/>	
6	EHS604 Confined Space Awareness	<input type="radio"/>	<input type="radio"/>	
7	EHS605 Confined Space Entry	<input type="radio"/>	<input type="radio"/>	
8	EHS607 Forklift Safety	<input type="radio"/>	<input type="radio"/>	
9	EHS695 Forklift Safety Practical	<input type="radio"/>	<input type="radio"/>	
10	EHS608 Hearing Conservation	<input type="radio"/>	<input type="radio"/>	
11	EHS606 Electrical Safety	<input type="radio"/>	<input type="radio"/>	
12	EHS609 Lock Out Tag Out	<input type="radio"/>	<input type="radio"/>	
13	EHS620 Combined Electrical Safety & Lock Out Tag Out	<input type="radio"/>	<input type="radio"/>	
14	EHS611 Workplace Ergonomics or EHS612 Office Ergonomics	<input type="radio"/>	<input type="radio"/>	
15	EHS613 Fall Protection	<input type="radio"/>	<input type="radio"/>	
16	EHS506 Fire Extinguisher	<input type="radio"/>	<input type="radio"/>	
17	EHS510 Crowd Management	<input type="radio"/>	<input type="radio"/>	
18	EHS617 Respiratory Protection	<input type="radio"/>	<input type="radio"/>	
19	EHS690 Mechanical (Electrical) Room Safety at UCF	<input type="radio"/>	<input type="radio"/>	
20	EHS650 OSHA 10-Hour	<input type="radio"/>	<input type="radio"/>	
21	Hands Only Adult CPR	<input type="radio"/>	<input type="radio"/>	

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Questions about content?	
<b>Training Coordinator:</b> Miguel Demelli 407/823-1470 <a href="mailto:Miguel.Demelli@ucf.edu">Miguel.Demelli@ucf.edu</a>	<b>Environmental Health &amp; Safety Manager</b> Noel Crespo 407-823-6077 <a href="mailto:Noel.Crespo@ucf.edu">Noel.Crespo@ucf.edu</a>