

HOUSEKEEPERS: YOU ARE AN IMPORTANT PART IN WORKPLACE SAFETY

Housekeepers play a critical role in workplace safety by actively maintaining clean and orderly work areas, which helps prevent accidents like slips, trips, and falls by removing clutter, spills, and hazards from floors and walkways, essentially acting as a first line of defense against potential safety issues. Slips, trips, and falls are among the most common hazards in the workplace. With the help of Housekeepers UCF can keep areas safe from these hazards and be able to:

- Keep a good first impression with visitors (e.g., students, parents, other contractors, etc.) when are attending site.
- Reduce the number of accidents on site caused by slips, trips, and falls.
- Avoid delay caused by accidents on site and improve production.

Play your part:

- Identify and remove hazards: Regularly check for and clean up spills, debris, loose cords, and other potential tripping hazards on the floor. Remove scrap/waste materials from the working area and place in the correct receptacles.
- Return tools or equipment to designated area and store properly once finished to prevent trip hazards, maintain the tools' good condition, and assist in quick location when needed.
- Maintain clear pathways: Ensure aisles, exits, and emergency routes are free of obstructions.
- Correctly dispose of trash and hazardous materials to prevent fires and contamination. Dispose of food packaging and recycling waste in the correct receptacle.
- Sanitize surfaces: Regularly disinfect high-touch areas to prevent the spread of germs.
- Fix or remove all permanent and temporary trip hazards, such as cables.
- Alert management to any safety concern such as damaged flooring, malfunctioning equipment, or potential electrical hazards.
- Address promptly spills to minimize slip risks.
- Do not ignore spills of chemicals and oils. Restrict access to the area and report to your Supervisor, Environmental, Health and Safety, and Work Control (407) 823-5223 immediately.

In conclusion, the diligent efforts of housekeepers are indispensable in fostering a safe work environment for all. Their proactive measures not only mitigate the risk of common workplace accidents, but also contribute to the overall well-being and productivity of the UCF community. By ensuring that workspaces remain hazard-free, housekeepers uphold a standard of safety that benefits everyone in our Campus.

