



SBOIO: Learning from Near Misses



Unsafe Condition

Unsafe Act

Near Miss

Injury

A safe workplace depends on everyone recognizing and reporting hazards before they result in injuries or property damage. Understanding the difference between unsafe conditions, unsafe acts, near misses, and accidents helps us identify risks and take corrective action.

- **Unsafe Condition:** A hazardous physical condition that could cause injury or damage, such as exposed wiring, damaged equipment, spills, or blocked exits.
- **Unsafe Act:** An action or behavior that increases risk, such as bypassing safety procedures, failing to use required PPE, or operating defective equipment.
- **Near Miss:** An unplanned event that did not result in injury, illness, or damage but had the potential to do so.
- **Accident:** An unplanned event that results in injury, illness, property damage, or environmental impact.

Help Prevent the Next Incident

Reporting unsafe conditions, unsafe acts, near misses, and accidents helps UCF identify hazards, prevent future incidents, improve workplace safety, and protect employees, students, and visitors. A near miss that does not result in an injury or property damage today could lead to a serious injury or accident in the future if the hazard is not corrected.

- **Unsafe conditions, unsafe acts, and near misses** should be reported as a Safety Observation.
- **Accidents and injuries** should be reported using the appropriate incident reporting procedures, e.g, Damage or loss to property, Vehicle damage, injury, etc.

To report a concern or incident, follow the guidance provided at the link below or scan the QR code.
Report an Incident:

www.risk.ucf.edu

